

SAN MARCOS UNIFIED SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE (COC)
255 Pico Avenue, Suite 250
San Marcos, CA 92069

MINUTES
April 24, 2013
6:00 p.m.

These minutes are a summary of discussion or action taken by the Citizens' Oversight Committee. The minutes and the audio from the meetings are posted on the District's website at www.smusd.org

1.0 CALL TO ORDER

Meeting called to order by Gary Hamels at 6:07 p.m.

2.0 ROLL CALL

Present: Jean Diaz, Michael Hunsaker, Teresa Greger, Tom Kumura, Darius Khayat, and Robert Bowen
Absent: David Barnum, Stacy Carlson and Jenna Harris

3.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Gary Hamels

4.0 INTRODUCTIONS

District Staff introductions by Gary Hamels
Rob Anslow (District Bond Counsel) introduction
Citizens' Oversight Committee Member's introductions

5.0 PUBLIC COMMENTS

No public comments

6.0 PRESENTATION/DISCUSSION OF PURPOSE AND FUNCTIONS OF CITIZENS' OVERSIGHT COMMITTEE

Rob Anslow:

Purpose of committee- To inform the public relative to expenditure of bonds revenues to be authorized pursuant to the Proposition. Prop K approved in November, 2010. Prop 39 allows 55% for General Obligation Bonds as opposed to 2/3's. District has to have and keep informed all members on the Citizens' Oversight Committee. Members serve a two year term. Citizens' Oversight Committee acts as the engineer in the caboose of the train. School Board makes decisions for direction. Committee makes sure nothing falls off the train. **Tab 1:** Resolution adopted to call election in November-Exhibit A -List of school facilities to be funded by the bond. Gary, Khary, and Kathy need to get the most out of the bond money. Meetings and reports on progress. Budget information and expenditures. Committee goes out to see the projects as they move along. Each year committee will put out a report after audit report. School district will have to do an annual report after the financial audit and a performance audit. Committee will have space on the District website for agendas, minutes, reports etc. Chair would give report to school board and community. **Tab 3:** Citizens Oversight Policy. Discussion continued on Capital Appreciate Bonds with Tom Kumura. Jean Diaz shared his experience with CAB's. Rob explained how the CAB's work.

PRESENTATION/DISCUSSION OF THE RALPH M. BROWN ACT (California Open Meeting Law)

Tab 5: Open meeting law. Meetings and documents are open to the public. Public is entitled to hear and see documents in a public meeting. Have to have an agenda. Agenda is posted on Web site and physical site. Meeting is limited to items that are on the agenda. Be careful of email and using the reply to all.

PRESENTATION REGARDING CONFLICTS OF INTEREST

Tab 6: Appointed to members of a public body. Cannot be an employee, contractor, or vendor for the district. Any financial interest in construction activities need to go to Gary or Khary right away.

7.0 APPOINTMENT OF OFFICERS

Election of officers –Chair Person

Motion - Jean Diaz as chair by Darius

Seconded by Teresa Greger

Motion carried unanimously

Vice Chair Person

Motion - Darius Khayat as Vice-Chair by Tom

Seconded by Teresa Greger

Motion carried unanimously

Clerk

Motion - Tom Kumura as Clerk by Darius

Seconded by Michael Hunsaker

Motion carried unanimously

DISCUSSION/PRESENTATION ON SCHOOL DISTRICT FACILITIES PROJECT, CONSTRUCTION SCHEDULING AND PROPOSITION K BOND FUND EXPENDITURES

Discussion on where we are and what we have done for the last two years. We went out for \$287 million in bonds authorizations. We have sold \$207,046 dollars of that. All money is held at the County Treasurer. Assigned \$180 million to San Marcos High School reconstruction. This school will be built for 3,000 students. We will also discuss technology improvements throughout the District. We will not be purchasing computers but instead will be doing infrastructure. Many of our schools were not built for infrastructure so Prop K funds will be used for this upgrade. State funding will help us to replace the portables if the funding becomes available. You will be getting a lot of information on the high school and the technology infrastructure upgrades. All the reports are on the website.

8.0 STAFF REPORTS

Gary went over the general budget of the high school. Explained how the budget pages are prepared to show different areas. He explained that we had to build a temporary site with a 110 classrooms and rent some storage areas. Explained the Cultural resource area to the new members. Shared with the members the lease of the temporary campus. The Contractor was responsible for the lease of the portables as stated in the contract. We have a cell tower site that we had to move it and we had to pay for it out of separate funds. Spoke about the boundaries. Clarified the cultural costs. The District owns the property and agreed to preserve the area in the negotiations.

Gary continued to explain the additional reports handed out to the members. Explained the construction contract and the project. Explained that the contract went from \$136 million to \$148 million because of the changes from DSA. We hired an independent consultant to look at the change orders. We have the contractor, architect, and Kathy also reviewing. Discussion continued on the process to select the contractor and all items related to this project. Shared with members that we weren't going to go with Solar at this time but the school is built to accommodate solar at a later date.

Gary explained the built in contingency to the members. Provided the members the information on the Technology portion of Prop K. Discussion continued regarding the Bonds and funding.

Kathy's presentation to the members included:

Powerpoint will be added to website. All buildings are under construction at this time. Discussed the status of the construction in the different areas. Maintenance section will be complete and we can start moving into that area by mid June. Gym wood floors are down and bleachers are being installed. Parking will remain the same when we open because we need to remove the relocatables and complete the fields. Discussion continued on parking. We are on schedule and on budget. We will offer a tour and would like to start at 3:30 p.m. Kathy will send suggested dates.

9.0 COMMENTS FROM COMMITTEE MEMBERS

Jean Diaz would like to discuss the website. It would need to be placed on the agenda. Would like to schedule a special meeting to discuss the website. Darius made a motion to have a special meeting within the next 30 days and Tom Kumura seconded. Motion carried.

Member asked if anything was going to be done to put in a bridge over San Marcos Blvd. The city has looked into it but it would be very costly.

Member discussed traffic issue and safety. This is outside the bounds of this committee. Per the President this is outside of the jurisdiction of Prop K and this committee.

10.0 NEXT MEETING DATE

The next meeting of the Citizens' Oversight Committee will take place on Thursday, July 25, 2013 at 6:00 p.m. in the Business Services Conference Room of the North County Regional Education Center, 255 Pico Avenue, San Marcos, CA 90269

11.0 ADJOURNMENT

Gary Hamels adjourned the meeting at 8:42 p.m.

Date Minutes of April 24, 2013 Adopted:

Signature of Assistant Superintendent
Business Services:

7/25/13
