

SAN MARCOS UNIFIED SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE (COC)
255 Pico Avenue, Suite 250
San Marcos, CA 92069

MINUTES
Special Meeting
February 21, 2013
6:00 p.m.

These minutes are prepared to reflect discussion or action taken by the Citizens' Oversight Committee. All meetings are recorded and available on the website along with the minutes at www.smusd.org

1.0 CALL TO ORDER

Michael Brock chaired and meeting was called to order at 6:05 p.m.

2.0 Roll Call

COC Members present: Michael Brock, Darius Khayat, David Barnum, Anthony Martindale, Stephanie Nunez, Tom Kumura, Gary Hamels and Cecilia Aguirre.
Absent: Bill Effinger, Mike McDowell and Joseph Potts

3.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance led by Michael Brock

4.0 PREPARE BOARD REPORT FOR MONDAY, MARCH 11, 2013

Shared last year's Board report and draft of comments for the next Board report. Everyone read and reviewed all the documents. Committee had discussion on the best way to prepare the next report. Committee agreed that the first two paragraphs would remain the same. It was suggested that Gary add a Modernization Project section with discussion of the construction. It would include the percentage of completion and along with timelines. Gary would take and write up the quarterly highlights.

Next would be the Chairman's report. Committee agreed that it should be the Committee's report not the Chairman's report. Reporting period would be January 2012 thru January 2013.

Discussion that Technology improvements should be added to the report and that Gary would do this section as well. Recommendation that the committee distribute each section to be written up by the members. To include the change orders, DSA, Contingencies, Value Engineering, construction progress, financing budget schedules and bonds.

Items were distributed:

Tony-Bonds and financing

Darius-Audit

David-Quarterly meetings and intro

Mike B-DSA changes, and Value Engineering

Stephanie-Put all thoughts together (editor)

Tom-Site walk (should be completed before so it can be included in report)

Gary gave an update as to what was being done for technology right now.

It was agreed that March 5th @ 12:00 pm site visit to be arranged with Kathy.

The tour site meeting would be in lieu of the February 27, 2013 meeting. Cecilia will send out an email to members and encourage them to contact members with any ideas or comments for the report.

Bill Effinger would present the report to the Board.

Report is due by March 6, 2013.

Gary discussed that terms would be ending with new members starting in April, 2013.

5.0 ADJOURNMENT

Meeting adjourned at 6:57 p.m.

Date Minutes of February 21, 2013 Adopted: _____

Signature of Assistant Superintendent
Business Services _____

7/25/13
