

SAN MARCOS UNIFIED SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE (COC)
255 Pico Avenue, Suite 250
San Marcos, CA 92069
(Meeting held at San Marcos High School)

MINUTES
January 16, 2014
4:00 p.m.

These minutes are a summary of discussion or action taken by the Citizens' Oversight Committee. The minutes and the audio from the meetings are posted on the District's website at www.smusd.org

1.0 TOUR OF SMHS

Tour began at 4:05 p.m.

2.0 CALL TO ORDER

Meeting was called to order after the tour at 5:20 p.m.

3.0 ROLL CALL

Present: Jean Diaz, Michael Hunsaker, David Barnum, Teresa Greger, Tom Kumura, and Robert Bowen

Absent: Stacy Carlson, Jenna Harris, and Darius Khayat

4.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Teresa Greger

5.0 APPROVAL OF MINUTES

Chair Jean Diaz asked for a motion to approve the minutes. Motion by David Barnum and seconded by Teresa Greger. Motion carried

AYES: Diaz, Greger, Kumura, Barnum, Bowen & Khayat
ABSTAIN: Hunsaker

6.0 PUBLIC COMMENTS

Becky Sparks asked if the fire alarm was connected to the high school? Kathy explained the process for testing the fire alarm and that the fire department is notified. Becky also asked when is there nobody on campus? Response 10:30 p.m. – 6:00 a.m. All lights are turned off when custodians leave at all the schools.

7.0 PROK K AUDIT

Gary shared that the Prop K was handed out to the members and they would need to review the report to include in their yearly report to the Board.

Jean asked if the three questions were addressed in the audit. Gary explained that the auditors tested internal controls, tested payments, and expenses related to bonds. Gary passed the committees concerns and questions on to his Finance Director. Discussion

continued on the Audit. Jean recommended that everyone review the audit and present their questions to the Auditor at the next special meeting.

8.0 STAFF REPORTS

Khary proceeded with his presentation. Shared the three projects that we are focusing on, SMHS, Technology Infrastructure and Woodland Park Modernization. He will always highlight changes in italics. No changes to budget. Kathy explained that Staff will be using the new parking lot out front by April. Varsity baseball complex to be built on Discovery site. Khary continued with his presentation for schedule and budget. Phase 1 is almost complete. Phase 2 we are getting ready to go out to bid for that project which is continuing on Infrastructure. Phase 3 would be done Spring Of 2015. Phase 4 is being held for technology upgrades. Shared the budgets for each project. Gary explained that all student statewide testing will be done on computers in Spring of 2015. Woodland Park has been delayed to the middle of February. Shared the increase of \$160,000 from DSA changes at Woodland Park Middle School to correct ADA accessibility. These were mandated changes because the laws change often. Khary went over the financial summary.

Kathy proceeded with her presentation. SMHS budget-change order #5 presented to Board on 1/13/14 construction cost did increase to \$3.1 million dollars bringing it up to \$157 million. Explained the change orders. Parking revisions, upgrade to varsity baseball and softball fields, fencing, backstop, batting cages, fencing etc. Title IX says whatever the boys have the girls must have. Parking-We needed to rearrange everything due to the Native American find. With numerous ideas we were able to come up with a plan for about 748 parking stalls. We are looking forward to August when the plan is complete.

The temporary Shade structures were salvaged and will be put at various sites.

Kathy continued with her presentation on contingencies and shared where the monies were used. We had great support from contractors and change order dollars spent were kept at a minimum. We are 90% complete on the campus.

Khary-Woodland Park project. We are within budget.

Technology upgrades are within budget. Budget was difficult to predict. Question by member, "Did Prop K have language regarding technology?" Gary responded that yes this was in Prop K language.

Gary touched on the Projects that he will be presenting to the board:

MHHS does not have a restroom on the visitor side (cost approximately \$500,000)

Reuse of Lunch shelters project will (cost approximately \$400,000)

Modernization to TOHS-will go to the board requesting to switch final costs to Prop K (cost approximately \$400,000)

ATP program-Gary will check with the attorneys to see if we can use Prop K (cost approximately \$1,000,000)

Wells at 5 different sites (cost approximately \$400,000)

9.0 STATUS UPDATE ON FUTRE SALE OF SERIES C BOND

Special Board meeting for Series C Bond sale on Tuesday, January 21, 2014 from 4-6 p.m. Will be an opportunity for Board to ask questions. Will go to board in February and then approved at the March Board meeting. Khary will update the projects. Gary shared a document as an

example of what Bonds are with the committee. Showed that Bonds are very different from a house loan. Jean-It is a pretty good description of a serial bond. Discussion continued on Bonds.

Jean asked Gary to check to see who got the mailer.

10.0 Schedule Special Meeting to Prepare COC Annual Report

Jean shared a document that Darius created that is a good summation of what should be included in our report. Spoke about creating the annual report and reviewing the audit. Asked the committee to think about topics that they would like to include in the report. Special meeting to prepare report and review audit is scheduled for Tuesday, February 18, 2014 at NCREC in the Business Services Conference Room at 6 p.m.

11.0 Comments from Committee Members

Button to the Open door mailer on COC webpage not working. Cecilia will look into.

12.0 Adjournment

Jean Diaz adjourned the meeting at 6:45 p.m.

Date Minutes of January 16, 2014 Adopted:

Signature of Assistant Superintendent
Business Services:

4/17/14
