

SAN MARCOS UNIFIED SCHOOL DISTRICT  
255 Pico Avenue, Suite 250  
San Marcos, CA 92069

Minutes  
Meeting of the Governing Board  
March 5, 2019

**1.0 CALL TO ORDER**

- 1.1 President Carlson called the meeting to order at 5:07 p.m. and announced that all Board Members were present except Member Graham who was absent.

**2.0 COMMUNICATION SESSION FOR CLOSED SESSION ITEMS**

There were no requests to speak.

**3.0 CLOSED SESSION**

The Board adjourned to Closed Session at 5:08 p.m.

The Board adjourned from Closed Session at 6:29 p.m.

The Board reconvened to Open Session at 6:32 p.m.

**4.0 MEETING OPENING**

President Carlson opened the meeting and reported that all Board Members were present except Member Graham who was absent.

- 4.1 President Carlson read the Mission Statement.

- 4.2 The Pledge of Allegiance was led by President Carlson.

**4.3 Approval of the Agenda**

**Member Lindamood moved to approve the agenda with the modification of moving Item 8.0, Public Comments, to Item 5.2, seconded by Member Kerr**

Final Resolution: Motion carries

Ayes: Carlson, Kerr, Lindamood, McClean

Absent: Graham

**4.4 Report of Action Taken in Closed Session**

President Carlson reported that the Board met in Closed Session to discuss a complaint regarding confidential student matters; they conferred with Labor Negotiator, Carmen Garcia, regarding collective bargaining between the San Marcos Unified School District and San Marcos Educators Association and California School Employees Association. They discussed matters pertaining to public employee employment, transfer, appointment, discipline, dismissal, release, evaluation and reassignment. They conferred with Real Property Negotiators Carmen Garcia and Mark Schiel regarding the possible purchase, sale exchange or lease of real property and also discussed one potential case of anticipated litigation. No action was taken.

**4.5 Report by Student Board Representatives**

Mission Hills High School Representative Dylan Housego and San Marcos High School Representative Sidney Adame reported on past and upcoming events.

**5.0 PRESENTATIONS**

- 5.1 La Costa Meadows Elementary School Principal, Adam Klimas, provided an introduction of the school's Safety Advisory Committee and introduced teacher, Sarah Kawzenuk. Ms. Kawzenuk reported that the results of the California Healthy Kids Survey reflected high levels of safety on campus (reported by students), however staff believes that improvements can be made by offering students more opportunities for decision-making and leadership roles. The committee has increased to sixteen members up from six last year. It meets once a month with Mr. Klimas, Ms. Kawzenuk and Ms. Stephens and it is working to create a vision. Two students spoke about the program.

5.2 **COMMUNICATION SESSION**

Yvonne Brett, address on file, spoke about CSEA contract negotiations.  
David Clay, address on file, spoke about SMEA contract negotiations.  
Keith Simon, address on file, spoke about CSEA contract negotiations.  
Michael DeVries, address on file, spoke about SMEA contract negotiations.

6.0 **REPORT BY SUPERINTENDENT GARCÍA**

6.1 Superintendent García presented a PowerPoint about her most recent meetings with principals, community officials and groups.

7.0 **REPORTS BY BOARD MEMBERS**

7.1 Board Member reports included: a reminder about San Marcos High School Band’s send-off concert on March 11, held at Double Peak School; the upcoming play Chicago; attendance at the State of the City Address; San Marcos High School Day with a Knight; Twin Oaks Elementary School’s Ribbon Cutting Ceremony for their Think Big Reading Room and meetings with State Senators and Assembly Members advocating for education.

8.0 **COMMUNICATION SESSION**

Public Comments  
Moved up to Item 5.2 on the agenda

9.0 **ACTION AGENDA**

9.1 **2019 California School Boards Association (CSBA) Delegate Assembly Election**

Superintendent García reported that the Delegate Assembly is the primary policy-making body of the California School Board’s Association. Delegates adopt the Association’s legislative platform, take positions on other critical issues which maybe presented to them, elect the officers and directors, and adopt changes to bylaws. There are currently seven (7) vacancies on the Assembly, and this item is asking the Governing Board to identify up to seven (7) candidates.

**Moved by Member Lindamood seconded by Member McClean, to nominate the seven (7) Incumbents as well as Rodolfo Lopez and Maria Castaneda as Candidates to the Delegate Assembly as presented**

Final Resolution: Motion carries  
Ayes: Carlson, Kerr, Lindamood, McClean  
Absent: Graham

9.2 **Certificated and Classified Personnel Changes, Including Hiring, Resignations, Leaves of Absence, Promotions, Retirements, and Independent Contractors**

Assistant Superintendent Voros introduced Lisa Stout as the new Executive Director of The San Marcos Promise. He reported that this position is being fully funded by The San Marcos Promise. It is not a new position and does not involve District funds. Initially this was a classified position which was vacated by Herbie Smith. Additionally, Mr. Voros reported on Item 9.3 and advised that the only change to the Administrative Salary schedule is the addition of the title Executive Director, The San Marcos Promise, to the Certificated portion of the schedule. Ms. Stout expressed her excitement for the opportunity and her goal is to create pathways to help all students achieve their dreams.

The Governing Board voted on both items 9.2 & 9.3

9.3 **Revisions to the Administrative Salary Schedule**

**Moved by Member McClean, seconded by Member Lindamood, to approve the Certificated and Classified Personnel changes as well as Revisions to the Administrative Salary Schedule**

Final Resolution: Motion carries  
Ayes: Carlson, Kerr, Lindamood, McClean  
Absent: Graham

9.4 Review the 2017-18 Prop K Audit

Superintendent García reported that annually, the District is required to contract an independent audit of financial records and expenditures of the Proposition K General Obligation Bonds proceeds. Kyle Montgomery of Christy White and Associates presented the findings for the period ending June 2018. Mr. Montgomery reported that the financial statements are materially presented in all respects and are fairly presented. The internal controls over financial reporting and compliance had no significant deficiencies or weaknesses, and with regard to the performance section of the report, it received an unmodified opinion which is the best opinion that is given in an audit. The District is compliant with all requirements for Proposition K and there were no findings or recommendations issued. Assistant Superintendent Schiel addressed questions from the Governing Board.

**Moved by Member Lindamood, seconded by Member McClean, to approve the Prop K Audit as presented**

Final Resolution: Motion carries  
Ayes: Carlson, Kerr, Lindamood, McClean  
Absent: Graham

9.5 Second Interim Report and Authorization of Positive Certification

Superintendent García reported that twice annually the District must provide a financial report to the Governing Board projecting revenue and expenditure budgets for all funds with the most up-to-date information available. The report requires the District to project the financial status of the general operating budget for two more consecutive years and certify whether the District will meet its financial obligation in those years.

Assistant Superintendent Schiel presented the Second Interim Report which included: 2018-19 General Fund Revenues, General Revenue Expenses, Multi-Year Projection and What is in the Future. He reported that based on current projections, the District has an operating surplus in the current year due largely to one-time restricted revenues and also because negotiations with SMEA and CSEA has not concluded. It is staff’s recommendation that the Board authorize the Second Interim Report as Positive Certification. Mr. Schiel addressed questions from the Board.

**Moved by Member McClean, seconded by Member Kerr, to approve the Second Interim Report and Authorize Positive Certification as presented**

Final Resolution: Motion carries  
Ayes: Carlson, Kerr, Lindamood, McClean  
Absent: Graham

10.0 CONSENT AGENDA

**Moved by Member Kerr, seconded by Member McClean, to approve the Consent Agenda as presented**

Final Resolution: Motion carries  
Ayes: Carlson, Kerr, McClean, Lindamood  
Absent: Graham

- 10.1 Approved Gifts to the District
- 10.2 Approved the Minutes of the Regular Board Meeting of February 19, 2019
- 10.3 Approved Revisions to Governing Board Policy 9150, “Student Board Members”
- 10.4 Approved Individual Contracts for Public, Nonpublic, Nonsectarian School/School Services for Specified Students 2018-19 School Year
- 10.5 Approved Settlement Agreement for Special Education Case #2018110824
- 10.6 Ratified San Marcos High School Cheerleading Team Field Trip to Las Vegas, Nevada
- 10.7 Approved San Marcos High School Girls’ Varsity Softball and Boys’ Varsity Basketball Teams Out of State Field Trips
- 10.8 Approved Purchase Orders and Revolving Cash Checks
- 10.9 Approved Increase of Kids on Campus Childcare Fees for 2019-2020 School Year
- 10.10 Adopted Resolution #39-18/19, "Resolution of the Governing Board of the San Marcos Unified School District Authorizing Piggyback on the Cooperative Purchasing Network (TCPN) Contract for Playground Equipment & Surfacing for Twin Oaks Elementary"

- 10.11 Adopted Resolution #40-18/19, "Resolution of the Governing Board of the San Marcos Unified School District Authorizing a Determination of No Competitive Advantage to Public Bidding for Purchase of Used School Buses for Replacement of Current Aged Buses"
- 10.12 Approved Award of Request for Proposal #P2019-02, "Wireless Access Points at Various School Sites," to AMS.Net
- 10.13 Approved Award of Request for Proposal #P2019-03, "Network Equipment for San Marcos Elementary School," to AAA Network Solutions
- 10.14 Approved Award of Request for Proposal #P2019-04, "Batteries/Uninterrupted Power Supply (UPS)," to CDW-G
- 10.15 Approved Specifications with Authorization to Bid #CN2019-09, "Frozen, Commodity Processed, Refrigerated, Canned, Dry and Snack Foods" and Award of Bid to the Lowest Responsive and Responsible Bidders
- 10.16 Approved Specifications with Authorization to Bid #CN2019-08, "Fresh Produce" and Award of Bid to the Lowest Responsive and Responsible Bidders
- 10.17 Approved Specifications and Authorization to Solicit a Request for Proposal #P2019-07, "Replacement of Hand Held Radios Throughout District"
- 10.18 Approved Action to Declare District Personal Property as Obsolete and Surplus and to Dispose per Education Code 17545-17555
- 10.19 Approved San Marcos Unified School District Agreements and Amendments for Approval and Ratification
- 10.20 Rejected Claim Dated 2/27/19

**11.0 CLOSING ITEMS**

**11.1 Organizational Matters**

The next Regular Governing Board meeting will take place on April 16, 2019, at 6:30 p.m. in the Board Room of the North County Regional Education Center located at 255 Pico Avenue, San Marcos, CA 92069.

**11.2 Adjournment**

President Carlson adjourned the meeting at 8:08 p.m.

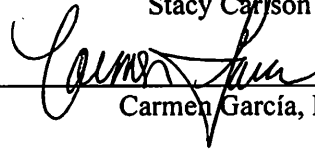
Date Minutes of March 5, 2019 Adopted:

April 16, 2019

Signature of Board President:

  
 Stacy Carlson

Signature of Superintendent:

  
 Carmen Garcia, Ed.D.