

SAN MARCOS UNIFIED SCHOOL DISTRICT
255 Pico Avenue, Suite 250
San Marcos, CA 92069

Minutes
Regular Meeting of the Governing Board
September 21, 2021

1.0 CALL TO ORDER

1.1 President Carlson called the meeting to order at 5:01 p.m. and announced that all Board Members were present.

2.0 COMMUNICATION SESSION FOR CLOSED SESSION ITEMS

There were no requests to speak.

3.0 CLOSED SESSION

The Board adjourned to Closed Session at 5:02 p.m.

The Board adjourned from Closed Session at 6:30 p.m.

The Board reconvened to Open Session at 6:31 p.m.

4.0 MEETING OPENING

President Carlson opened the meeting and reported that all Board Members were present.

4.1 President Carlson read the Mission Statement.

4.2 The Pledge of Allegiance was led by President Carlson

4.3 Approval of the Agenda

Moved by Member Kerr, seconded by Member Chamberlin to approve the agenda as presented.

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

4.4 Report of Action Taken in Closed Session

President Carlson reported that the Board met in Closed Session and conferred with Labor Negotiator Andy Johnsen regarding collective bargaining between the San Marcos Educators Association and the California School Employees Association. They conferred with legal counsel regarding pending litigation, and discussed matters pertaining to public employee employment, transfer, appointment, discipline, dismissal, release, and evaluation. No action was taken.

4.5 Student Board Representatives

San Marcos High School Representative Chanel Davis and Mission Hills High School Representative Addai Vasquez reported on past and upcoming events. Superintendent Johnsen reported that there will be an additional Student Board Representative from Twin Oaks High School. He recognized Ren Casillas who was in attendance at the meeting. The three representatives will rotate each month.

5.0 COMMUNICATION SESSION

5.1 Rachel Wuderlich, address on file, spoke regarding close contact quarantine protocol

Donna Nickel, address on file, spoke regarding masks

Tonya Jamois, address on file, spoke regarding masks

Michelle Price, address on file, spoke regarding mask mandate

Lori Jillson, address on file, spoke regarding mask choice

Christine Spaulding, address on file, spoke regarding masks/COVID mandates

Yvonne Brett, address on file, spoke regarding classified employees

6.0 Report by Superintendent

6.1 Andy Johnsen, Superintendent, reported on the following: Successful Opening to the School Year; Keeping Our Schools Open and Safe for Students and Staff; COVID-19 Update; Governor Newsom Public Health Order; Future Challenges; Leadership Update; More SMUSD Bright Spots and the Remembrance Event for Dr. Kevin Holt.

7.0 Report by Board Members

President Carlson reiterated the commitment of District staff and the Board to ensure that students are in classrooms full time five days a week. The mask mandate is a mandate by the State. It's not optional and students are required to wear masks at school while indoors. Our commitment to our community is to keep children in school.

8.0 ACTION AGENDA**8.1 Certificated and Classified Personnel Changes. Including Hiring, Resignations, Leaves of Absence, Promotions, Retirements, Reassignments, and Independent Contractors**

Henry Voros, Assistant Superintendent Human Resources, provided introductions for Christine Griley, new assistant principal at San Marcos Elementary School and Nathan Wolf, new Coordinator, Facilities. Both thanked the Governing Board and Superintendent Johnsen for this new opportunity and are excited to begin the work.

Moved by Member Kerr, seconded by Member Ulloa, to approve the Personnel Actions as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

8.2 Appointment of Deputy Superintendent of Schools – Educational Services/Approval of Contract for Employment of Deputy Superintendent of Schools – Educational Services

Moved by Member Chamberlin, seconded by Member Ulloa, to approve the Appointment/Approval of Contract for Deputy Superintendent of School – Educational Services as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

8.3 Appointment of Assistant Superintendent – Business Services/Approval of Contract for Employment of Assistant Superintendent – Business Services

Moved by Member Kerr, seconded by Member Ahmad, to approve the Appointment/Approval of Contract for Employment of Assistant Superintendent Business Services as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

8.4 Approve Agreement for Employment of Assistant Superintendent – Human Resources

Moved by Member Ulloa, seconded by Member Kerr, to approve the Approve Agreement for Employment of Assistant Superintendent Human Resources as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

8.5 Public Hearing: Waiver Extended School Year

Tiffany Campbell, Deputy Superintendent Educational Services, reported that Extended School Year (ESY) is summer school provided to Special Education Students. The law requires that ESY be a minimum of 20 days and the District is required to request a waiver if the program being offered is fewer than the 20 days. The District would like to offer the program 4 days a week 5 hours a per day which would provide the same number of hours as the 20 day scheduled.

Public Hearing Opened: 7:46 p.m.

There were no speakers.

Public Hearing Closed: 7:47 p.m.

Rachel Chang-Kwei, Senior Vice President, Fieldman Rolapp and Associates reported on Community Facilities Districts No. 8, 15 and 16. She presented a map identifying the locations of the CFDs, the names of the developers and the number of units of residential units residing in the CFD. Lastly, she provided the Phase of CFD Process to explain which step in the process each CFD falls under.

8.6 Conduct Noticed Public Hearings Regarding Proposed Formation of Community Facilities District No. 15, including the Improvement Areas thereof, Proposed Special Taxes of CFD No. 15 and Incurring Bonded Indebtedness within CFD No. 15

Public Hearing Opened: 7:50 p.m.

There were no speakers in favor or against CFD No. 15.

Public Hearing Closed: 7:53 p.m.

8.7 Resolution #15-21/22, "Resolution of the Governing Board of the San Marcos Unified School District Determining the Validity of Prior Proceedings, Establishing Community Facilities District No. 15 of the San Marcos Unified School District and the Improvement Areas Thereof, Authorizing the Levy of Special Taxes Within the Improvement Areas of Community Facilities District No. 15, Establishing an Appropriations Limit, Making Certain Findings, Calling Elections, and Taking Related Actions"

Moved by Member Kerr, seconded by Member Carlson, to adopt Resolution #15-21/22 as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

President Carlson announced that the following items will be acted upon as the Governing Board acting as the Legislative Board of CFD No. 15.

8.8 Resolution #16-21/22, "Resolution of the Governing Board of the San Marcos Unified School District, Acting as the Legislative Body of Community Facilities District No. 15 of the San Marcos Unified School District and the Improvement Areas Thereof, Determining the Necessity to Incur Bonded Indebtedness in an Amount Not to Exceed \$10,000,000 Within Community Facilities District No. 15 of the San Marcos Unified School District and the Improvement Areas Thereof, Calling Elections, and Taking Related Actions"

Moved by Member Kerr, seconded by Member Chamberlin, to adopt Resolution #16-21/22 as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

8.9 Special Tax and Bond Election – Conduct and Present Election Results

Lourdes Hernandez, Executive Director of Finance, reported the results of the election for CFD No. 15:

Improvement Area A, 265 votes in favor and 0 votes opposed; Improvement Area B, 89 votes in favor and 0 votes opposed.

8.10 Resolution #17-21/22, "Resolution of the Governing Board of the San Marcos Unified School District, acting as the Legislative Body of Community Facilities District No. 15, Canvassing the Results of the Elections Held Within Community Facilities District No. 15 of the San Marcos Unified School District"

Moved by Member Kerr, seconded by Member Ulloa, to adopt Resolution #17-21/22 as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

8.11 First Reading of Ordinance #01-21/22, "Ordinance of Community Facilities District No. 15 of the San Marcos Unified School District Authorizing the Levy of Special Taxes Within the Improvement Areas of Community Facilities District No. 15"

Moved by Member Kerr, seconded by Member Ahmad, that Ordinance #01-21/22 be presented by reading of the title only and that the Clerk forego the reading of the entire Ordinance

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

Clerk of the Board Chamberlin read the title only of Ordinance #01-21/22

President Carlson reported that the matters for CFD No. 15 are complete and the Governing Board will no longer be acting as the Legislative Body of CFD No. 15. The Governing Board will now address matters related to CFD No. 16 of the San Marcos Unified School District.

8.12 Conduct Noticed Public Hearings Regarding Proposed Formation of Community Facilities District No. 16, Proposed Special Taxes of CFD No. 16 and Incurring Bonded Indebtedness within CFD No. 16

Public Hearing Opened: 8:00 p.m.

There were no speakers to speak in favor of CFD No.16.

There were no speakers to speak against or protest against CFD No.16.

Public Hearing Closed: 8:02 p.m.

8.13 Resolution #18-21/22, "Resolution of the Governing Board of the San Marcos Unified School District Determining the Validity of Prior Proceedings, Establishing Community Facilities District No. 16 of the San Marcos Unified School District, Authorizing the Levy of Special Taxes Within Community Facilities District No. 16, Establishing an Appropriations Limit, Making Certain Findings, Calling an Election, and Taking Related Actions"

Moved by Member Kerr, seconded by Member Ulloa, to adopt Resolution #18-21/22 as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

President Carlson reported that the following items related to CFD No. 16 will be acted upon as with the Governing Board acting as the Legislative Body of CFD No. 16.

8.14 Resolution #19-21/22, "Resolution of the Governing Board of the San Marcos Unified School District, acting as the Legislative Body of Community Facilities District No. 16 of the San Marcos Unified School District, Determining the Necessity to Incur Bonded Indebtedness in an Amount Not to Exceed \$4,500,000 Within Community Facilities District No. 16 of the San Marcos Unified School District, Calling an Election and Taking Related Actions

Moved by Member Kerr, seconded by Member Chamberlin, to adopt Resolution #19-21/22 as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

8.15 Special Tax and Bond Election – Conduct and Present Election Results

Lourdes Hernandez, Executive Director of Finance, reported the results of the election for CFD No. 16: 15 votes in favor and 0 votes opposed.

Moved by Member Chamberlin, seconded by Member Kerr, to adopt Resolution #08-21/22 as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

8.16 Resolution #20-21/22, "Resolution of the Governing Board of the San Marcos Unified School District, acting as the Legislative Body of Community Facilities District No. 16, Canvassing the Results of the Elections Held Within Community Facilities District No. 16 of the San Marcos Unified School District"

Moved by Kerr, seconded by Member Chamberlin, to Resolution #20-21/22 as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

8.17 First Reading of Ordinance #02-21/22, "Ordinance of Community Facilities District No. 16 of the San Marcos Unified School District Authorizing the Levy of a Special Tax Within the Improvement Areas of Community Facilities District No. 16"

Moved by Member Kerr, seconded by Member Ahmad, that Ordinance #02-21/22 be presented by reading of the title only and that the Clerk forego the reading of the entire Ordinance

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

Clerk of the Board Kerr read the title only of Ordinance #02-21/22

President Carlson reported that the matters for CFD No. 16 are complete and the Governing Board will no longer be acting as the Legislative Body of Community Facilities No. 16.

- 8.18 Resolution #21-21/22, "Resolution of the Governing Board of the San Marcos Unified School District, acting as the Legislative Body of Community Facilities District No. 8 of the San Marcos Unified School District, Authorizing the Issuance of Special Tax Bonds of Community Facilities District No. 8, Approving a Fiscal Agent Agreement, Approving a Bond Purchase Agreement, Approving a Preliminary Official Statement and Delivery of an Official Statement, Approving Certain Related Documents, Making Related Findings and Determinations and Taking Certain Other Actions in Connection Therewith"

Moved by Member Kerr, seconded by Member Ahmad, to adopt Resolution #21-21/22 as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

9.0 CONSENT AGENDA

Moved by Member Ulloa, seconded by Member Ahmad, to approve the Consent Agenda as presented

Final Resolution: Motion carries

Student Board Representatives: Ayes: Davis, Vasquez

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

- 9.1 Approved Gifts to the District
- 9.2 Approved the Minutes of the Regular Meeting of August 17, 2021,
- 9.3 Approved Individual Service Agreements for Public, NonPublic, Nonsectarian School/School Services for Specified Students for the 2020-21 School Year and Renewal for the 2021-22
- 9.4 Approved Renewal Master Contracts for Public, NonPublic, Nonsectarian School/School Services for the 2021-2022 School Year
- 9.5 Approved San Marcos High School Out-of-State Field Trip
- 9.6 Approved New Job Description "Public Information Officer"
- 9.7 Approved Committee on Assignment for 2021-2022
- 9.8 Approved Educational Fieldwork, Student Teacher, and Internship Agreements
- 9.9 Approved Settlement Agreement for Special Education Case No. 2021030501
- 9.10 Approved Settlement Agreement for Special Education Case No. 2021050397
- 9.11 Approved Purchase orders and Revolving Cash Checks
- 9.12 Approved Action to Declare District Personnel Property as Obsolete and Surplus and to Dispose per Education Code 17545-17555
- 9.13 Approved Specifications and Authorize Going to Bid for RFP #P2021-03, "UPS Hardware Replacement for Various School Sites" and Authorize Award of Bid to the Lowest Responsible and Responsive Bidder
- 9.14 Approved Specifications and Authorize Going to Bid for RFP #P2021-02, "Basic Maintenance of Network Equipment"
- 9.15 Adopted Resolution #23-21/22, "Authorized Agents to Receive Mail and Pick Up Warrants at the County Office of Education"
- 9.16 Adopted Resolution #24-21/22, "Designated Authorized Agents to Sign on Revolving Fund Account"
- 9.17 Adopted Resolution #25-21/22, "Resolution of the Governing Board of the San Marcos Unified School District Authorizing the Replacement of Warrants"
- 9.18 Adopted Resolution #26-21/22, "Designated Authorized Agents to Sign School Orders (Commercial Warrants)"
- 9.19 Adopted Resolution #27-21/22, "Payment Order Resolution"
- 9.20 Adopted Resolution #29-21/22, "Resolution to Designate Authorized Representative to San Diego County Schools Fringe Benefits Consortium for Fringe Benefits Programs"
- 9.21 Adopted Resolution #30-21/22, "Resolution to Designate Authorized Representative to San Diego County Schools to Risk Management Joint Powers Authority for Workers' Compensation, Property & Liability or Any Other Risk or Plan Authorized by Law"
- 9.22 Adopted Resolution #31-21/22, "Designated Personnel to Act on Behalf of the District"
- 9.23 Approved San Marcos Unified School District Notice of Completion
- 9.24 Approved Additional Membership for the 21-22 School Year

9.25 Approved San Marcos Unified School District Agreements and Amendments for Approval and Ratification

10.0 INFORMATION AGENDA

10.1 ESSER III Expenditure Plan

Spencer Wavra, Director Special Programs reported on the Elementary and Secondary School Emergency Relief (ESSER) III Plan which is part of the American Rescue Plan Act (ARP). Included in the report: Background information; Expenditure Plan Requirements; Programmatic Requirements; and Plan Development Timelines. Mr. Wavra and Dr. Campbell addressed questions from the Board.

10.2 New Job Description “Deputy Superintendent of Schools – Educational Services”

Henry Voros, Assistant Superintendent Human Resources reported that our practice when hiring a new position, there is a job description that accompanies the hiring. As a first step, this job description is being provided for the Board’s information and will be brought back at the October meeting for the Board’s consideration.

11.0 CLOSING ITEMS

11.1 Organizational Matters

The next Regular Governing Board meeting will take place October 19, 2021 at 6:30 p.m.

12.0 Adjournment

President Carlson adjourned the meeting at 8:28 p.m.


Date Minutes of September 21, 2021 Adopted:

October 19, 2021

Signature of President:


Stacy Carlson

Signature of Superintendent:


Andrew S. Johnsen, Ed.D.