

SAN MARCOS UNIFIED SCHOOL DISTRICT
255 Pico Avenue, Suite 250
San Marcos, CA 92069

Minutes
Regular Meeting of the Governing Board
October 19, 2021

1.0 **CALL TO ORDER**

1.1 President Carlson called the meeting to order at 5:53 p.m. and announced that all Board Members were present.

2.0 **COMMUNICATION SESSION FOR CLOSED SESSION ITEMS**

There were no requests to speak.

3.0 **CLOSED SESSION**

The Board adjourned to Closed Session at 5:54 p.m.

The Board adjourned from Closed Session at 6:35 p.m.

The Board reconvened to Open Session at 6:39 p.m.

4.0 **MEETING OPENING**

President Carlson opened the meeting and reported that all Board Members were present.

4.1 President Carlson read the Mission Statement.

4.2 The Pledge of Allegiance was led by President Carlson

4.3 Approval of the Agenda

Moved by Member Kerr, and seconded by Member Chamberlin, to approve the agenda.

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

4.4 Report of Action Taken in Closed Session

President Carlson reported that the Board met in Closed Session and conferred with Labor Negotiator Henry Voros regarding collective bargaining between the San Marcos Educators Association and the California School Employees Association. They conferred with legal counsel regarding 2 cases of pending litigation and conferred with Agency Negotiator Erin Garcia regarding real property. They also discussed matters pertaining to public employee employment, transfer, appointment, discipline, dismissal, release, and evaluation. No action was taken.

4.5 Report by Student Board Representatives

San Marcos High School Representative Chanel Davis and Twin Oaks High School Representative Ren Casillas reported on past and upcoming events.

5.0 **DISCUSSION**

5.1 In-Person Board Meetings

In September, Governor Newsom signed AB 361 into law which allows public agencies to continue using teleconferencing for meetings without complying with certain rules of the Brown Act. The Board collectively provided input regarding in-person versus virtual meetings and agreed that the San Marcos Unified School District will continue to hold in-person Board meetings.

6.0 **COMMUNICATION SESSION**

6.1 Michelle Price, address on file, spoke regarding mask/vaccination mandates

7.0 **PRESENTATIONS**

7.1 San Marcos Elementary School

Silvia Ventura-Jacobsen, Principal along with Christine Griley, Assistant Principal, reported on San Marcos Elementary School which included: School Demographics, (4) School Goals; and an 18-member student school leadership team.

7.2 **Fall State of the School Update**

Tiffany Campbell, Deputy Superintendent, presented the Fall Data Snapshot which included: 2021-2022 Instructional Focus Area – Multi-tiered Systems of Support (MTSS); Universal Screening Academic Diagnostic Data; Overall iReady Reading Data by Grade; Overall iReady Math Data by Grade; Responding to the Academic Snapshot; School Climate Social-Emotional/Behavior Data Grades 4-12; Social Emotional Survey Data Grades 4-12; and Fall Data Snapshot - The Takeaway. Dr. Campbell expects that by strengthening Tier I daily instruction will result in the majority of students meeting grade level proficiency by the end of the year. The survey data revealed that students feel safe at school, have a positive mindset and are ready to learn. Dr. Campbell addressed questions from the Board.

8.0 **REPORT BY SUPERINTENDENT**

Andy Johnsen, Superintendent, provided an update on the District which included: Continued Success through fall 2021, Governor's COVID-19 Vaccine Mandate, Enrollment challenges, School Year 2021-2022; Graduate profile and SMUSD Strategic Plan. The Governing Board discussed their support of these efforts and authorized Dr. Johnsen to move forward with the creation of a Graduate Profile and Strategic Plan.

9.0 **REPORTS BY BOARD MEMBERS**

Board Members collectively reported on their attendance at La Costa Meadows for BizTown; volunteering to play kickball at Knob Hill Elementary; welcomed Ren Casillas, Twin Oaks High School Student Board Representative to his first Board meeting; and thanked Chanel Davis, San Marcos High School Student Board representative, for inviting Board members down to the field at recent football game.

10.0 **ACTION AGENDA**

10.1 **Certificated and Classified Personnel Changes, Including Hiring, Resignations, Leaves of Absence, Promotions, Retirements, Reassignments, and Independent Contractors**

Henry Voros, Assistant Superintendent Human Resources, provided introductions for Dr. Carmen Madrigal, new Principal for Twin Oaks Elementary; and Linda Heinrich, newly promoted Principal, of Joli Ann Leichtag Elementary.

Moved by Member Chamberlin, seconded by Member Kerr, to approve the Personnel Actions as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

10.2 **SAN MARCOS UNIFIED SCHOOL DISTRICT GOVERNANCE HANDBOOK**

Andy Johnsen, Superintendent, reported that he and the Board have met several times to discuss their work as a governance team. The handbook includes roles and responsibilities of the Board and Superintendent working together as a cohesive and high-functioning governance team.

Moved by Member Chamberlin, seconded by Member Ulloa, to approve the the San Marcos Unified School District Governance Handbook as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

10.3 **2021-2022 GOVERNING BOARD GOALS**

Andy Johnsen, Superintendent, reported that this information was presented earlier and included in his update. He reported that school districts work best when they have a set of goals that everyone knows, understands and can speak to. He recommended that the Board authorize the Superintendent to engage with stakeholders in the creation of a Graduate Profile and Strategic Plan.

Moved by Member Ahmad, seconded by Member Carlson, to authorize the Superintendent to engage stakeholders in the creation of a Graduate Profile and Strategic Plan as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

10.4 Resolution #34-21/22, "Designating Assistant Superintendent Human Resources as the Chief Negotiator for Negotiations with the California School Employees Association and its Chapter 413"

Andy Johnsen, Superintendent, reported that both items 10.4 and 10.5 are standard resolutions that designate Mr. Voros as the chief negotiator for the District.

Moved by Member Ulloa, seconded by Member Kerr, to adopted Resolution #34-21/22 as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

10.5 Resolution #35-21/22, "Designating Assistant Superintendent Human Resources as the Chief Negotiator for Negotiations with the San Marcos Educators Association"

Moved by Member Kerr, seconded by Member Carlson, to adopted Resolution #35-21/22 as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

10.6 Approve Waiver of Extended School Year

Tiffany Campbell, Deputy Superintendent, reported that at last month's Board meeting a public hearing was held for the District to apply for the Waiver of Extended School Year (ESY). The waiver will allow the District to operate the Extended School Year Program, five hours per day and four days per week.

Moved by Member Kerr, seconded by Member Chamberlin, to approve the Waiver of Extended School Year as presented

Final Resolution: Motion carries

Student Board Representatives: Ayes: Davis, Absent: Casillas

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

10.7 Public Hearing: Availability of Instructional Materials for the 2021-2022 School Year

Tiffany Campbell, Deputy Superintendent, reported that education code requires school districts annually to hold a public hearing and adopt a resolution stating whether each student in the District has sufficient textbooks and instructional materials in specified subjects.

Public Hearing Opened: 8:21 p.m.

There were no speakers.

Public Hearing Closed: 8:22 p.m.

10.8 Resolution #32-21/22: Availability of Instructional Materials for 2021-2022 School Year

Moved by Member Ulloa, seconded by Member Chamberlin, to adopt Resolution #32-21/22 as presented

Final Resolution: Motion carries

Student Board Representatives: Ayes: Davis, Absent: Casillas

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

10.9 ESSER III

Tiffany Campbell, Deputy Superintendent, reported that this item was presented as information at the September meeting and is now being brought back for the Board's consideration. Dr. Wavra received input from stakeholders and 4,120 survey responses were received. Based on this information, four themes were used to guide where the funds are to be used: 1) Additional Staff support for Tiers II and III Academic, Social Emotional and Counseling tutoring; 2) Continued and Expanded Independent Study Program; 3) Assessment Systems and Procedures to monitor student needs; 4) Sanitation and Safety Actions to support in-person learning.

Moved by Member Kerr, seconded by Member Ulloa, to approve the final Elementary and Secondary School Emergency Relief (ESSER) III Expenditure Plan as presented

Final Resolution: Motion carries

Student Board Representatives: Ayes: Davis, Absent: Casillas

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

President Carlson announced that for Action Item 10.10, the Governing Board will be Acting as the Legislative Body of CFD No. 15

10.10 Conduct Second Reading of Proposed Ordinance #01-21/22

Moved by Member Kerr, seconded by Member Carlson that Ordinance #01-21/22 be presented by reading of the title only and that the Clerk forego the reading of the entire Ordinance

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

Clerk of the Board Chamberlin read the title only of Ordinance #01-21/22

Moved by Member Kerr, seconded by Member Chamberlin to adopt Ordinance #01-21/22 as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

President Carlson announced that the Governing Board will no longer be acting as the Legislative Body of CFD No. 15.

President Carlson announced that for Action Item 10.10, the Governing Board will be Acting as the Legislative Body of CFD No. 16

10.11 Conduct Second Reading of Proposed Ordinance #02-21/22

Moved by Member Kerr, seconded by Member Chamberlin that Ordinance #02-21/22 be presented by reading of the title only and that the Clerk forego the reading of the entire Ordinance.

Final Resolution: Motion carries Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

Clerk of the Board Chamberlin read the title only of Ordinance #02-21/22

Moved by Member Kerr, seconded by Member Chamberlin to adopt Ordinance #02-21/22 as presented

Final Resolution: Motion carries Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

President Carlson announced that the Governing Board will no longer be acting as the Legislative Body of CFD No. 16.

10.12 Public Hearing: Authorization of a Use of Grants Request for the San Marcos Middle School Addition

Erin Garcia, Assistant Superintendent Business Services, reported that under the State Schools Facilities Program, districts receive per pupil grants for new construction projects which fund a certain dollar amount per student based on their grade level. The regulations allow a district's grant eligibility to be shifted from one grade level to another if there are shortfalls. SMUSD has a shortfall in grades seventh and eighth and will request that 495 K-6 grants be shifted to grades seven and eight to receive full funding needed for the twenty-four classroom addition at San Marcos Middle completed in 2018.

Public Hearing Opened: 8:35 p.m.

There were no speakers.

Public Hearing Closed: 8:36 p.m.

10.13 Resolution #28-21/22, "Resolution of the Governing Board of the San Marcos Unified School District Authorizing a use of Grants Request for the San Marcos Middle School Addition Project"

Moved by Member Chamberlin, seconded by Member Ahmad to adopt Resolution #28-21/22 as presented

Final Resolution: Motion carries

Student Board Representatives: Ayes: Davis, Absent: Casillas

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

11.0 **CONSENT AGENDA**

Moved by Member Kerr, seconded by Member Chamberlin, to approve the Consent Agenda as presented

Final Resolution: Motion carries

Student Board Representatives: Ayes: Davis; Absent: Casillas

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

- 11.1 Approved Gifts to the District
- 11.2 Approved the Minutes of the Special Meeting of September 14, 2021 and the Regular Meeting of September 21, 2021
- 11.3 Approved Memorandum of Understanding with the San Marcos Educators Association, "La Mirada Academy 7 Period Day"
- 11.4 Approved New Job Description "Deputy Superintendent of Schools – Educational Services"
- 11.5 Approved Memorandum of Understanding with the San Marcos Educators Association, "Supplemental Paid Sick Leave ("SPSL")"
- 11.6 Approved Individual Service Agreements for Public, Nonpublic, Nonsectarian School/School Services for Specified Students for the 2021-22 School Year
- 11.7 Approved Purchase Orders and Revolving Cash, Checks
- 11.8 Approved Authorization of Sale or Disposal of Instructional Materials
- 11.9 Approved Action to Declare District Personal Property as Obsolete and Surplus and Dispose per Education Code 17545-17555
- 11.10 Approved Settlement Agreement for Special Education Case No. 2021060334
- 11.11 Approved Settlement Agreement for Special Education Case No. 2021050531
- 11.12 Approved Settlement Agreement for Special Education Case No. 2021080151
- 11.13 Approved San Marcos Unified School District Change Order(s)
- 11.14 Approved San Marcos Unified School District Agreements and Amendments for Approval and Ratification

12.0 **INFORMATION AGENDA**

12.1 **Quarterly Report of Financial Disclosures for the Period Ending September 30, 2021**

Erin Garcia, Assistant Superintendent Business Services reported that Education Code requires that districts provide the Governing Board with the quarterly report which lists all the funds the District has on deposit with federally insured banks, investments at the San Diego County’s Treasury’s Investment Pool, and other funds that the District holds for security or investments.

13.0 **CLOSING ITEMS**

13.1 **Organizational Matters**

The next Regular Governing Board meeting will take place November 16, 2021 at 6:30 p.m.

11.2 **Adjournment**

President Carlson adjourned the meeting at 8:39 p.m.

Date Minutes of October 19, 2021 Adopted:

November 16, 2021

Signature of President:



Stacy Carlson

Signature of Superintendent:



Andrew S. Johnsen, Ed.D.