

SAN MARCOS UNIFIED SCHOOL DISTRICT  
255 Pico Avenue, Suite 250  
San Marcos, CA 92069

Minutes  
Regular Meeting of the Governing Board  
December 14, 2021

1.0 **CALL TO ORDER**

1.1 President Carlson called the meeting to order at 5:06 p.m. and announced that all Board Members were present.

2.0 **COMMUNICATION SESSION FOR CLOSED SESSION ITEMS**

There were no requests to speak.

3.0 **CLOSED SESSION**

The Board adjourned to Closed Session at 5:07 p.m.

The Board adjourned from Closed Session at 6:31 p.m.

The Board reconvened to Open Session at 6:36 p.m.

4.0 **MEETING OPENING**

President Carlson opened the meeting and reported that all Board Members were present.

4.1 **President Carlson read the Mission Statement.**

4.2 **The Pledge of Allegiance was led by President Carlson**

4.3 **Approval of the Agenda**

Moved by Member Kerr, and seconded by Member Chamberlin, to approve the agenda.

Final Resolution: Motion carries

Student Board Representatives: Ayes: Davis, Vasquez

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

4.4 **Report of Action Taken in Closed Session**

President Carlson reported that the Board met in Closed Session and conferred with Labor Negotiator Henry Voros regarding collective bargaining between the San Marcos Educators Association and the California School Employees Association and they discussed matters pertaining to public employee employment, transfer, appointment, discipline, dismissal, release, and evaluation. No action was taken.

4.5 **Report by Student Board Representatives**

Mission Hills High School Representative Addai Vasquez and San Marcos High School Representative Chanel Davis reported on past and upcoming events.

5.0 **ELECTION OF OFFICERS**

5.1 **Election of President of the Board**

President Carlson asked for nominations for President of the Governing Board

**Nomination of Member Carlson by Member Kerr, seconded by Member Chamberlin, for the position of President**

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

5.2 **Election of Vice President of the Board**

President Carlson asked for nominations for Vice President of the Governing Board

**Nomination of Member Kerr by Member Chamberlin, seconded by Member Ulloa, for the position of Vice President**

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

- 5.3 **Election of Clerk of the Board**  
President Carlson asked for nominations for Clerk of the Governing Board  
**Nomination of Member Chamberlin by Member Ahmad, seconded by Member Kerr, for the position of Clerk of the Board**  
Final Resolution: Motion carries  
Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa
- 5.4 **Select a North County Consortium for Special Education (NCCSE) Trustee Review Committee Member**  
**Nomination of Member Kerr by Member Carlson, seconded by Member Chamberlin, for the position of NCCSE Trustee Review Committee Member**
- 6.0 **COMMUNICATION SESSION**
- 6.1 **Public Comment**  
Bob Crain, address on file, spoke about informed consent and choices  
Cindy Kaplan, address on file, spoke about vaccine mandate  
Christie Spaulding, address on file, spoke about mask/vaccine mandates  
Toni Crain, address on file, spoke about vaccine mandate for children and employees  
Michelle Miller, address on file, mask/vaccine mandate  
Hilary Devrone, address on file, expressed her gratitude about staff
- 7.0 **PRESENTATIONS**
- 7.1 **Adult Transition Program**  
Peggy Zapata, Program Specialist, reported on the Adult Transition Program which included: current enrollment and staff; the five domains of the program; ATP's Opportunity store; and Community partnerships.
- 8.0 **REPORT BY SUPERINTENDENT**  
Andy Johnsen, Superintendent, highlighted his attendance to several District events as well as presenting at the CSBA Annual Education Conference; reported on the COVID Dashboard; Conveyed his gratitude to SMUSD Staff for their hard work; provided background on the First Interim Budget Report; and extended Happy Holidays and Best Wishes for the New year.
- 9.0 **REPORTS BY BOARD MEMBERS**  
President Carlson acknowledged teachers and staff for their hard work over the past few months and offered hope for an enjoyable break.
- 10.0 **ACTION AGENDA**
- 10.1 **Certificated and Classified Personnel Changes, Including Hiring, Resignations, Leaves of Absence, Promotions, Retirements, Reassignments, and Independent Contractors**  
Henry Voros, Assistant Superintendent provided an introduction of the new assistant principal at Joli Ann Leichtag Elementary School, Mr. Marquet. Mr. Marquet thanked the Governing Board and Superintendent for this new opportunity and expressed his humbled and honored appreciation for this position.
- Moved by Member, Kerr seconded by Member Ulloa, to approve the Personnel Action as presented**  
Final Resolution: Motion carries  
Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa
- 10.2 **2022 Governing Board Meeting Dates**  
Andy Johnsen, Superintendent, reported that annually the Board is required to select dates for upcoming Board meetings. Currently, Board meetings are held on the third Tuesday of each month and staff is asking that beginning in July, the meetings be held on the second Thursday of each month. It was also noted that there is a clerical error with the day of the week provided on this agenda item beginning in July date. The day of the week should be Thursday. The dates are correct.

**Moved by Member Carlson, seconded by Member Kerr to amend the 2022 Governing Board Meeting dates to the third Tuesday of the month January through June 2022 and the second Thursday of the month July through December 2022 as amended**

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

**10.3 First Interim Report and Budget Certification**

Erin Garcia, Assistant Superintendent, Business Services presented the First Interim Report some of which included: Annual Budget Reporting Cycle; Total General Fund Revenues; Revenue Changes; Total General Fund Expenditures; Expenditure Changes; General Fund Ending Balance & Reserves; Enrollment & Average Daily Attendance; Multi-year Projection Assumptions; Multi-year Projections; Qualified Certification; Legislative Analyst Office November Report; Next steps are to include a plan to reduce expenditures in the 22/23 school year. Mrs. Garcia addressed questions from the Board.

**Moved by Member Kerr, seconded by Member Chamberlin, to approve the 2021-22 First Interim Report and Qualified Budget Certification as presented**

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

**10.4 Resolution #38-21/22. "Resolution of the Governing Board of the San Marcos Unified School District Identifying the Amount of Budget Reductions Needed in 2022-23"**

Erin Garcia, Assistant Superintendent, Business Services, reported that the San Diego County Office of Education is requiring the district to adopt this resolution and commit to making budget cuts due to the qualification of the budget.

**Moved by Member Kerr, seconded by Member Ulloa, to adopt Resolution #38-21/2 as presented**

Final Resolution: Motion carries

Student Board Representatives: Ayes: Addai, Casillas

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

**10.5 Guiding Principles for Budget Development**

Andy Johnsen, Superintendent, reported that the Guiding principles are a set of general rules and a tool that shall guide decisions and actions for budget development.

**Moved by Member Ahmad seconded by Member Kerr, to approve the Guiding Principles for Budget Development as presented**

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

**10.6 Revised Classified Salary Schedule**

Henry Voros, Assistant Superintendent Human Resources, reported that several years ago the State of California made the determination to raise the minimum wage to be phased in over multiple years. The District and CSEA signed a tentative agreement with the phasing-in of the minimum wage increase. Approved by the Governing Board in 2017. The revised salary schedule reflects the minimum wage increases.

**Moved by Member Kerr seconded by Member Carlson, to approve the Revised Classified Salary Schedule as presented**

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

- 10.7 Resolution #37-21/22, "Resolution of the Governing Board of the San Marcos Unified School District Declaring Withdrawal of Membership in the San Diego County Risk Management Property/Liability And Workers' Compensation Joint Powers Authorities Along With Declaring Withdrawal in the Schools Excess Liability Fund Joint Powers Authority and Declares Membership in the Southern California Regional Liability Excess Fund Joint Powers Authority and the Protected Insurance Program for Schools Joint Powers Authority (JPA)"  
Erin Garcia, Assistant Superintendent Business Services, reported that the staff have reviewed the District's Property Liability and Workers' Compensation Plans and determined it is in the best interest of the District to move coverage beginning in the next school year. Some of the benefits include: savings, broader coverage, and online trainings for staff.  
**Moved by Member Chamberlin, seconded by Member Kerr, to adopt Resolution #37-21/22 as presented**  
Final Resolution: Motion carries  
Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa
- 10.8 Resolution No. 41-21/22, "Resolution of the Governing Board of the San Marcos Unified School District-Supporting School Solar and NEM 3.0"  
Erin Garcia, Assistant Superintendent, Business Services, reported that the California Public Utilities Commission (CPUC) is considering changes proposed by SDG&E to the Net Energy Metering (NEM) rates and a new fee structure which would make it more difficult and less affordable for districts to purchase solar. This resolution states the Board's support for a rate structure that is economically feasible for Districts to implement solar projects and opposes the proposal by SDG&E.  
**Moved by Member Carlson, seconded by Member Kerr, to adopt Resolution #41-21/22 as presented**  
Final Resolution: Motion carries  
Student Board Representatives: Ayes: Addai, Casillas  
Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa
- 11.0 CONSENT AGENDA  
**Moved by Member Carlson seconded by Member Kerr to approve the Consent agenda and pull item 11.2 to vote on separately**  
Final Resolution: Motion carries  
Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa  
  
**Moved by Member Kerr, seconded by Member Chamberlin to approve Item 11.2 as presented**  
Final Resolution: Motion carries  
Ayes: Ahmad, Chamberlin, Kerr, Ulloa  
Abstain: Carlson
- 11.1 Approved Gifts to the District  
11.2 Approved the Minutes of the Regular Meeting of November 16, 2021  
11.3 Approved Educators Effectiveness Grant  
11.4 Revisions to Existing Board Policy (BP) and Administrative Procedure (AP) 6152.1, "Placement in Mathematics Courses"  
11.5 Approved Renewal Master Contracts for Public, Nonpublic, Nonsectarian School/Agency Services for the 2021-2022 School Year  
11.6 Approved Individual Service Agreements for Public, Nonpublic, Nonsectarian School/School Services for Specified Students for the 2021-22 School Year  
11.7 Approved Mission Hills High School Out-of-State Field Trip  
11.8 Approved Destruction of Special Education Records For Students who Graduated or Otherwise Dis-Enrolled from the District on or Before December 31, 2018 in Accordance with Sections 437(c) and 16027 of Title 5 of the California Code of Regulations  
11.9 Approved Educational Fieldwork, Student Teacher, and Internship Agreements  
11.10 Approved Purchase Orders and Revolving Cash, Checks  
11.11 Approved Action to Declare District Personal Property as Obsolete and Surplus and Dispose per Education Code 17545-17555

- 11.12 Adopted Resolution #40-21/22, "Resolution of the Governing Board of the San Marcos Unified School District Authorizing the Purchase of 5LAB Software Through NCPA Bid #01-02 Through Forecast Analytics a Subsidiary of Frontline Technologies Group LLC
- 11.13 Adopted Resolution #39-21/22, "Resolution of the Governing Board of the San Marcos Unified School District Approving the Annual and Five-Year Reportable Fees Report for Fiscal Year 2020-21, in Compliance with Government Code Section 66006 and 66001"
- 11.14 Approved Specifications and Authorize Going to Bid for Bid #P2021-08, "Large Copier Replacement at Various Sites," and Authorize Award Per Terms of State of California Education Code Section 20118.1
- 11.15 Approved Settlement Agreement for Special Education Case No. 2021020554 & 2021100465
- 11.16 Approved Settlement Agreement for Special Education Case No. 2021090384 & 2021110571
- 11.17 Approved San Marcos Unified School District Agreements and Amendments for Approval and Ratification

12.0 **INFORMATION AGENDA**

12.1 Revisions To Existing Governing Board Policy (BP) And Administrative Procedure (AP): BP 0470 "Covid-19 Mitigation Plan": BP 3515.5 "Sex Offender Notification": BP & AP 5141.4 "Child Abuse Prevention And Reporting: BP & AP 5141.52 "Suicide Prevention": BP & AP 5145.3 "Nondiscrimination/Harassment": BP 5145.12 "Search And Seizure": BP 6146.1 "High School Graduation Requirements": BP & AP 6162.5 "Student Assessment": BP & AP 6162.51 "State Academic Achievement Tests": BP 6164.5 "Student Success Teams"  
Tiffany Campbell, Deputy Superintendent, highlighted the revisions for each board policy and administrative procedure. She advised that these policies and administrative procedures will be brought back to the Board for their consideration at the January meeting.

12.2 New Governing Board Policy (BP): 5141.5 "Mental Health"  
Tiffany Campbell, Deputy Superintendent, reported that this new board policy reflects new law SB75 and addresses strategies and services to promote student mental health. The policy will be brought back to the Board for their consideration at the January meeting. Dr. Campbell addressed questions from the Board.

12.3 Enrollment Report for Month 4 (11/8/2021 – 12/3/2021)  
Erin Garcia, Assistant Superintendent presented the enrollment report for the 4<sup>th</sup> month and advised that there are 19,680 students enrolled which is an additional 6 students from the prior report.

13.0 **CLOSING ITEMS**

13.1 Organizational Matters  
The next Regular Governing Board meeting will take place January 18, 2022 at 6:30 p.m.

12.2 Adjournment  
President Carlson adjourned the meeting at 9:02 p.m.

Date Minutes of December 14, 2021 Adopted:

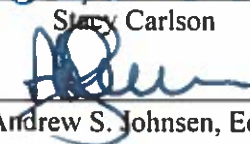
January 18, 2022

Signature of President:



Stacy Carlson

Signature of Superintendent:



Andrew S. Johnsen, Ed.D.