

SAN MARCOS UNIFIED SCHOOL DISTRICT  
255 Pico Avenue, Suite 250  
San Marcos, CA 92069

Minutes  
Regular Meeting of the Governing Board  
April 19, 2022

1.0 **CALL TO ORDER**

1.1 President Carlson called the meeting to order at 5:03 p.m. and announced that all Board Members were present.

2.0 **COMMUNICATION SESSION FOR CLOSED SESSION ITEMS**

There were no speakers.

3.0 **CLOSED SESSION**

The Board adjourned to Closed Session at 5:04 p.m.

The Board adjourned from Closed Session at 6:29 p.m.

The Board reconvened to Open Session at 6:33 p.m.

4.0 **MEETING OPENING**

President Carlson opened the meeting and reported that all Board Members were present.

4.1 President Carlson read the Mission Statement.

4.2 The Pledge of Allegiance was led by President Carlson

4.3 **Approval of the Agenda**

**Moved by Member Kerr, and seconded by Member Chamberlin, to approve the agenda as presented**

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

4.4 **Report of Action Taken in Closed Session**

President Carlson reported that the Board met in Closed Session and conferred with Labor Negotiator Henry Voros regarding collective bargaining between the San Marcos Educators Association and the California School Employees Association. They discussed matters pertaining to public employee employment, transfer, appointment, discipline, dismissal, release. No action was taken.

5.0 **COMMUNICATION SESSION**

Todd Maddison, address on file, spoke regarding Board governance

Randall Parkes, address on file, spoke regarding school boundary

Kate Flickinger, address on file, spoke regarding zoning

Hailey Flickinger, address on file, spoke regarding zoning

Lily Acar, address on file, spoke regarding zoning

Wendy Garafalo, address on file, spoke about consideration of special needs population

Nick Larson, address on file, spoke regarding elementary PE

Yvonne Brett, address on file, spoke regarding layoffs

Diana Cavanaugh, address on file, spoke regarding layoffs

6.0 **PRESENTATIONS**

6.1 **Carrillo Elementary School**

Amanda Keeton, Assistant Principal, Carrillo Elementary, joined by 5<sup>th</sup> grade students Alice McCoy, Dennis Brailko and Madeline Bordun, reported on the Peer Tutoring Program.

6.2 **Knob Hill Elementary School**

Dan Trujillo, Principal, together with Amy Sanella, Assistant Principal, reported on Knob Hill Elementary School which included: Mission Statement; Who Are We?; School Goals for 2022-2023; Community Connections; Art Reach; Professional Development and Book Study.

6.3 **Enterprise Vehicle Fleet Management – Erin Garcia & Monica Marcelletti, Enterprise**

Erin Garcia, Assistant Superintendent Business Services, reported that the District has numerous vehicles over 10 years old and are in need of replacement. By leasing vehicles with Enterprise, the District will be able to take advantage of the government rates and achieve operational savings. Ms. Marcelletti from Enterprise, provided an overview of the program. Staff addressed questions from the Board.

7.0 **REPORT BY SUPERINTENDENT**

7.1 Andy Johnsen, Superintendent, provided an update on the District which included: SMUSD Highlights; COVID Update; SMUSD Endemic Plan; Budget Reduction Update; SMUSD “Future Ready;” and May 24, 2022 Annual Report. Additionally, Dr. Johnsen praised the Superintendent’s Student Advisory Committee for their input regarding the Graduate Profile and with renaming it to Portrait of a Graduate.

8.0 **REPORT BY BOARD MEMBERS**

8.1 Board Member Ahmad praised teachers and staff for the programs and opportunities being provided to students in the District and emphasized the importance of being fiscally solvent in order to sustain these programs. Member Ulloa thanked and echoed Member Ahmad for her comments.

9.0 **ACTION AGENDA**

9.1 **Certificated and Classified Personnel Changes, Including Hiring, Resignations, Leaves of Absence, Promotions, Retirements, Reassignments, and Independent Contractors**

Henry Voros, Assistant Superintendent Human Resources, provided an introduction for Jillian Ryan, new assistant principal, Mission Hills High School. She thanked the Governing Board and Superintendent for this opportunity and is looking forward to her new leadership role.

**Moved by Member Ahmad, seconded by Member Kerr, to approve the Certificated and Classified Personnel Actions as presented**

Final Resolution: Motion carries  
Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

9.2 **Public Hearing: to Hear Comments from the Public Regarding the Financial Provisions of Tentative Collective Bargaining Agreements Between The San Marcos Unified School District and the San Marcos Educators Association (SMEA)**

Erin Garcia, Assistant Superintendent, Business Services, reported that Government Code requires that a Public Hearing is required to disclose the provisions of a bargaining agreement, including the costs, when a school district enters into an agreement with one of its bargaining unit.

Public Hearing Opened: 8:22 p.m.  
Todd Maddison, address on file, spoke regarding San Marcos Unified District’s financials  
Public Hearing Closed: 8:25 p.m.

9.3 **Disclosures of the Collective Bargaining Agreements of the San Marcos Unified School District and the San Marcos Educators Association (SMEA)**

Erin Garcia, Assistant Superintendent, Business Services, reported these are the disclosure documents that the District is required to disclose and is asking the Governing Board to approve.

**Moved by Member Kerr, seconded by Member Chamberlin, to Approve the Disclosures of the Collective Bargaining Agreements as presented**

Final Resolution: Motion carries  
Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

Todd Maddison, address on file, spoke regarding the Disclosures of the Collective Bargaining Agreements

9.4 Memorandum of Understanding with the San Marcos Educators Association, “Article X, Section 7, 01, Class Coverage”

Henry Voros, Assistant Superintendent Human Resources, reported that this MOU is a six-month agreement and affects the elementary level only. This agreement is for additional pay for those certificated staff that are not assigned a class roster on a daily basis, who were filling in for classroom teachers when the District was unable to secure enough substitute teachers during an uprise in COVID cases amongst district employees.

**Moved by Member Ahmad, seconded by Member Ulloa, to Approve the Memorandum of Understanding with the San Marcos Educators Association as presented**

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

9.5 Tentative Agreement and Memorandum of Understanding between the San Marcos Unified School District and the San Marcos Educators Association, CTA/NEA

Henry Voros, Assistant Superintendent Human Resources, summarized the changes to the Master Contract and reported that this is a one (1) year agreement and will expire June 30, 2022.

**Moved by Member Kerr, seconded by Member Chamberlin, to Ratify the Tentative Agreement and Memorandum of Understanding with the San Marcos Educators Association as presented**

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

Todd Maddison, address on file, spoke regarding the collective bargaining agreement

President Carlson reported that for Action Items 9.6-9.10, the Governing Board will be acting as the Legislative Body of Community Facilities District No. 14 of the San Marcos Unified School District.

Rachel Chang-Kwei, Senior Vice President, Fieldman Rolapp & Associates, provided an overview of the next steps in the process of annexing territory into Community Facilities District No. 14.

9.6 Conduct Public Hearing: Regarding Proposed Annexation of Territory into Community Facilities District No. 14 and Levying Special Taxes within Such Proposed Annexation Territory (Annexation No. 2022-1 to Community Facilities District No. 14)

Public Hearing Opened: 8:22 p.m.

There were no requests to speak.

Public Hearing Closed: 8:25 p.m.

9.7 Resolution #59-21/22, “Resolution of the Governing Board of the San Marcos Unified School District Acting as the Legislative Body of Community Facilities District No. 14 of the San Marcos Unified School District, Calling an Election Regarding Annexation of Property to Community Facilities District No. 14 of the San Marcos Unified School District”

**Moved by Member Chamberlin, seconded by Member Kerr, to Resolution #59-21/22 as presented**

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

9.8 Special Tax Election – Conduct & Present Results

Erin Garcia, Assistant Superintendent Business Services, reported the results of the election for the proposed annexation of CFD No. 14: 8 votes in favor and 0 votes opposed.

9.9 Resolution #60-21/22, "Resolution of the Governing Board of the San Marcos Unified School District, Acting as the Legislative Body of Community Facilities District No. 14 of the San Marcos Unified School District, Canvassing the Results of Election Held Within Territory Proposed to be Annexed Into Community Facilities District No. 14, Annexing Territory Into Community Facilities District No. 14 and Taking Related Actions"

Moved by Member Kerr, seconded by Member Ulloa, to Resolution #60-21/22 as presented

Final Resolution: Motion carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

9.10 Ordinance #03-21/22 "Ordinance of Community Facilities No. 14 of the San Marcos Unified School District Authorizing the Levy of a Special Tax within Territory Annexed to Community Facilities District No. 14"

Moved by Member Kerr, seconded by Member Ahmad, that the second reading of Ordinance #03- 21/22 be presented by reading of the title only and the Clerk of the Board forego the reading of the entire ordinance.

Final resolution: Motion Carries

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

Clerk of the Board, Chamberlin, read the title only of Ordinance #03-21/22

President Carlson reported that the Governing Board will no longer be acting as the Legislative Body of Community Facilities District No. 14 of the San Marcos Unified School District.

9.11 Public Hearing: to Receive Comments on the "Residential and Commercial/Industrial Development School Fee Justification Study," and to Consider and Respond to all Comments Received by the District Related Thereto

Erin Garcia, Assistant Superintendent Business Services reported that the Governing Board will consider adopting a resolution to increase the Level I Statutory School Fees, Developer Fees. Prior to the Board adopting the fees, Government Code requires that a public hearing be held.

Public Hearing Opened: 8:57 p.m.

There were no requests to speak.

Public Hearing Closed: 8:58 p.m.

9.12 "Resolution #61-21/22, "Resolution of the Governing Board of the San Marcos Unified School District Approving an Increase in the Statutory School Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code Section 17620 and Government Code 65995"

Erin Garcia, Assistant Superintendent Business Services reported that Residential fees will now be \$4.79 per square foot and Commercial/Industrial fees will be \$0.79 per square foot. If Resolution #61-21/22 is adopted by the Board tonight, the fees will go into effect within 60 days..

Moved by Member Kerr, seconded by Member Chamberlin, to adopt Resolution #61-21/22 as presented

Final Resolution: Motion carries

Student Board Representative: Aye: Davis

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

10.0 CONSENT AGENDA

Moved by Member Kerr, seconded by Member Chamberlin, to approve the Consent Agenda as presented

Final Resolution: Motion carries

Student Board Representatives: Aye: Davis

Ayes: Ahmad, Carlson, Chamberlin, Kerr, Ulloa

10.1 Approved Gifts to the District

10.2 Approved the Minutes of the Regular Board Meeting of Mary 1, 2022, and the Special Meeting of March 15 15, 2022

- 10.3 Approved San Marcos High School Out-of-State Field Trips
- 10.4 Approved Individual Service Agreements for Public, Nonpublic, Nonsectarian School/Agency Services for Specified Students for the 2021-2022 School Year
- 10.5 Approved New Administrative Procedure (AP): 5126 "Awards for Achievement"
- 10.6 Approved Revisions to Existing Governing Board Policy (BP) And Administrative Procedure (AP): BP & AP 0420 "School Plans/Site Councils"; BP & AP 6145 "Extracurricular and Cocurricular Activities"; BP 6152 "Class Assignment"; BP & AP 6153 "Student Activity Trips"; 6162.6 "Use of Copyrighted Materials"; BP 6177 "Summer Learning Program"; BP & AP 6178.1 "Work-Based Learning"
- 10.7 Approved Increase of Kids on Campus Childcare Fees for 2022-2023 School Year
- 10.8 Approved Teacher Residency Capacity Grant
- 10.9 Approved Educational Fieldwork, Student Teacher, and Internship Agreements
- 10.10 Approved Revised 2021-22 and 2022-23 Certificated Salary Schedules
- 10.11 Approved Revised Administrative and Superintendent's Salary Schedules
- 10.12 Approved Award of Bid #F2021-01 "Installation of Playground Equipment and Surfacing for Joli Ann Leictag Elementary"
- 10.13 Adopted Adopt Resolution #58-21/22, "Resolution of the Governing Board of the San Marcos Unified School District Authorizing Contracting for the Purchase of School Buses Pursuant to the South County Support Services Agency Piggyback Bid#2122-SC11-01
- 10.14 Approved Action to Declare District Personal Property as Obsolete and Surplus and to Dispose per Education Code 17545-17555
- 10.15 Approved Authorization to Finalize and Execute Contract Documents with Lusardi Construction Company for Lease-Leaseback Construction Services for the Double Peak School New Classroom Building Project
- 10.16 Approved Settlement Agreement for Special Education Case No. 2021070879
- 10.17 Approved Settlement Agreement for Special Education Case No. 2022010717
- 10.18 Approved Settlement Agreement for Special Education Case No. 2021120803
- 10.19 Approved Settlement Agreement for Special Education Case No. 2021100802
- 10.20 Approved Purchase Orders and Revolving Cash, Checks
- 10.21 Adopted Resolution #62-21/22 "Resolution of the Governing Board of the San Marcos Unified School District Authorizing Contracting for the Purchase of Hewlett-Packard Simplivity DL 380 Virtual Servers for the District Office Through the #530067 Calsave Contract"
- 10.22 Adopted Resolution #63-21/22 "Resolution of the Governing Board of the San Marcos Unified School District Authorizing Delegation Of Authority In Regard To Bidding And Award Of Informal Public Works Contracts Pursuant To The California Uniform Public Construction Cost Accounting Act"
- 10.23 Adopted Resolution #64-21/22, "Resolution of the Governing Board of the San Marcos Unified School District to Participate in the California Schools Healthy Air, Plumbing, and Efficiency Program (CALSHAPE)"
- 10.24 Adopt Resolution #65-21/22, "Resolution Authorizing Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities"
- 10.25 Approved Additional District Memberships for the 2021-2022 School Year
- 10.26 Approved San Marcos Unified School District Agreements and Amendments for Approval and Ratification

#### 11.0 **INFORMATION AGENDA**

##### 11.1 **Enrollment Report for Month 7 (2/21/2022-3/18/2022)**

Erin Garcia, Assistant Superintendent Business Services, reported that this is the enrollment report that ended on March 18, 2022 at which time there were 19,621 students enrolled which is a decline of 100 students from this time last year but an increase of 15 students from last month.

#### 12.0 **CLOSING ITEMS**

##### 12.1 **Organizational Matters**

The next Special Governing Board meeting will take place on Tuesday, May 15, 2022, and the next Regular Governing Board meeting will take place April 19, 2022, at 6:30 p.m. in the Media Center of the North County Regional Education Center, 255 Pico Avenue, San Marcos, CA 92069.

12.2 Adjournment

President Carlson adjourned the meeting at 9:01 p.m.

Date Minutes of April 19, 2022 Adopted:

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May 3, 2022

Signature of President:

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Stacy Carlson

Signature of Superintendent:

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Andrew S. Johnsen, Ed.D.