



SAN MARCOS
UNIFIED SCHOOL DISTRICT
engaging students...inspiring futures

Application for Signs and Banners On School Grounds for Non-Profit Organizations

Application Date: _____

Organization Name: _____

Contact Name: _____ Email: _____

Organization's Website: _____

Address: _____ Phone: _____

Name of School: _____

Location of Sign/Banner: _____

Size of Sign/Banner: _____

Installation Date: _____ Removal Date: _____

All Signs/Banners must meet the following criteria:

Must be a non-profit organization supporting youth through recreation. Please attach a brief description of your organization.

- Signs/Banners must be professionally printed.
- Size (Not to exceed 3'x6')
- Signs can only be up for 3 weeks MAXIMUM.
- The Applicant will be responsible for installing and removing signs/banners.
- Torn or ragged signs/banners will be removed and thrown away by SMUSD.
- Unauthorized signs/banners or signs/banners left too long on the fence will be thrown away by SMUSD. Future applications may also be denied for non-compliance of the 3 week maximum.
- SMUSD accepts no responsibility for signs/banners.

All signs/banners must be pre-approved by the Executive Director, Maintenance & Operations Department. Please send to Amy Dent: amy.dent@smusd.org.

Myra Lopez, Executive Director
Maintenance & Operations Department