

## CONTRACTOR REGISTRATION APPLICATION

### California Uniform Public Construction Cost Accounting Act

The San Marcos Unified School District has elected to become subject to the California Uniform Public Construction Cost Accounting Act Procedures. The District is inviting all licensed contractors to submit information for inclusion on the District's list of registered bidders. Completed forms may be emailed to [Lynne.Kotas@smusd.org](mailto:Lynne.Kotas@smusd.org).

This notice requires contractors to provide the following information:

- 1) Company name
- 2) Contact name and mailing address
- 3) Contact phone number, fax number, and email address
- 4) Type of work contractor is interested in performing
- 5) Type of work contractor is licensed to perform
- 6) Contractor's license class and number
- 7) CA Department Of Industrial Relations Registration

	Date	
Company Name	Phone No.	Fax No.
Address	Contact Name	
City, State, Zip	Email Address	
Type of Work	License Classification(s)	License No.
	DIR Registration #	Expiration Date
For District Use: Date Received		

Information and/or questions should be sent to:

Lynne Kotas, Executive Director of Purchasing  
Purchasing Department  
San Marcos Unified School District  
255 Pico Avenue, Suite 250, San Marcos, CA 92069  
E-mail: [lynne.kotas@smusd.org](mailto:lynne.kotas@smusd.org)

The San Marcos Unified School District may create a new contractors list effective January 1st of each year. This new annual list may include any contractor for up to 12 months from the date received, but must include, at a minimum, all contractors who have properly provided the School District with the required information, either during the calendar year in which the list is valid or during November or December of the prior year. The list will automatically include all contractors who submitted one or more bids to the School District during the preceding year. A contractor may have their firm added to the School District's contractors list at any time for the remainder of the calendar year by providing the required information.