

Kids On Campus Fee Information 2022-23

Please check the boxes in front of each statement and then sign the bottom.

Your checks and signature indicate that you have read, understood and will abide by the policies stated below.

(This information is also found in the Program Contract and the Parent Handbook.)

- ☐ Tuition is based on the contracted schedule, not attendance.
- ☐ Before and after school care tuition is charged monthly, based on the number of weeks of school in each month.
- ☐ You must give 2 weeks notice to the District Office (not the center staff) to change your schedule or to drop from the program. This does not apply to Camp. You must pay for the days you contracted for, whether or not you use them. You may add days (if there is room) but you may not trade days or take off days that you have scheduled.
- ☐ Vacation care (Camp) must be signed up for separately. No child will be accepted at Camp unless your Camp Registration has been approved in EZChildTrack.
- ☐ Tuition payments may not be left at the center or given to the staff.
- ☐ Tuition is due and payable on the 1st of each month for that month, whether or not you receive a statement.
- ☐ The parent/guardian who signs the contract documents and registers the child(ren) is solely responsible for the payment of childcare fees. Only one parent/guardian will be billed unless you have a Contract for Split Pay Accounts on file with the KOC office.
- ☐ You will be charged a \$10.00 late fee if your payment is not received (or post-marked) by the 10th of each month.
- ☐ If your account is not fully paid by the 15th of the month, your child will be dropped from the program.
- ☐ If you have been dropped for nonpayment, you must pay a \$25.00 re-registration fee (and all other monies owed) to be reinstated.
- ☐ If your account is sent to collection, you must clear up the account with the collection agency and reimburse KOC for any collection costs before re-entering the program.
- ☐ Checks returned for NSF cannot be re-submitted. They must be replaced by cash, Money Order or credit card and a \$15.00 fee will be charged.
- ☐ You will be charged \$1.00 per minute for a pick up after the center closes at 6:00 p.m.
- ☐ KOC will be closed October 28, 2022 and March 3, 2023 for staff professional development. Parents must arrange for alternate care on those days.
- ☐ Enrolling your child for KOC at a school other than their school according to current SMUSD attendance boundaries will result in loss of your child's spot. Re-enrollment may be subject to waitlists.

Signature

Date