

SAN MARCOS UNIFIED SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE (COC)
255 Pico Avenue, Suite 250
San Marcos, CA 92069

MINUTES
April 14, 2011
6:00 p.m.

These minutes are prepared to reflect discussion or action taken by the Citizens' Oversight Committee. These minutes are posted on the District's website at www.smusd.org

1.0 CALL TO ORDER

Meeting called to order by Robert Anslow (District Bond Counsel)

2.0 ROLL CALL

All COC Members were present

3.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Gary Hamels

4.0 INTRODUCTIONS

District Staff introductions by Gary Hamels
Rob Anslow (District Bond Counsel) introduction
Citizens' Oversight Committee Member's introductions

5.0 PUBLIC COMMENTS

No public comments

6.0 PRESENTATION/DISCUSSION OF PURPOSE AND FUNCTIONS OF CITIZENS' OVERSIGHT COMMITTEE

Rob Anslow:

Number of items in binder and binder size will increase with all the documents that committee will be presented.

Red Tab- Purpose of committee- To inform the public relative to expenditure of bonds revenues to be authorized pursuant to the Proposition. Prop K approved in November, 2010. Prop 39 allows 55% for General Obligation Bonds as opposed to 2/3's. District has to have and keep informed all members on the Citizens' Oversight Committee. Citizens' Oversight Committee acts as the engineer and the caboose of the train. School Board makes decisions for direction. Committee makes sure nothing falls off the train. Gary and Kathy need to get the most out of the bond money. Meetings and reports on progress. Budget information and expenditures. Committee goes out to see the projects as they move along. Committee will have space on the District website for agendas, minutes, reports etc. Each year committee will put out a report after audit report. School district will have to do an annual report after the financial audit. Chair would give report to school board. Committee members are not allowed to walk a school site alone for safety. Laws in California are very strict regarding entering school sites. Walking a site can be arranged by talking to Gary or Kathy. Committee can set dates for regular meetings. The Official Statement will be brought to the committee once we have it. The high school will be lease lease back so in theory there will be no change orders. Presentation on Lease Lease Back at next meeting.

Yellow Tab-Resolution adopted to call election in November-Exhibit A -List of school facilities to be funded by the bond. Committee will receive on an annual basis an outside audit for financial and performance audits. December or January 2012. Generally you will get a clean audit.

Kathy will bring progress reports and financial reports.

7.0 PRESENTATION/DISCUSSION OF THE RALPH M. BROWN ACT (California Open Meeting Law)

Open meeting law. Meetings and documents are open to the public. Public is entitled to hear and see documents in a public meeting. Have to have an agenda. Agenda is posted on Web site and physical site. Meeting is limited to items that are on the agenda. Blogs can be a violation of state law.

8.0 PRESENTATION REGARDING CONFLICTS OF INTEREST

Appointed to members of a public body. Cannot be an employee, contractor, or vendor for the district. Any financial interest in construction activities need to go to Gary or Kathy right away.

9.0 DISCUSSION/PRESENTATION ON SCHOOL DISTRICT FACILITIES PROJECT, CONSTRUCTION SCHEDULING AND PROPOSITION K BOND FUND EXPENDITURES

Two years researching needs for district. Kathy Tanner-Evaluation of school sites. Architects reviewed, meetings with parent groups and staff. Looked at most significant needs, standards, program equalization, grade level configuration. Overall program scope and goals. San Marcos High School complete replacement except for stadium. Alvin Dunn up for a lot of work that will be done. San Marcos Elementary built from State funding. No earthquake retrofit is being done. Shared the new school site plan for San Marcos High School. July 1, 2011 construction will begin on interim site. Students to move in January 4, 2012 (for 2 years). Parking where current Ag Farm was. Golf cart to provide shuttle. Student parking at Movement Church across the street. City will be widening San Marcos Blvd. Working with city regarding these issues. Timeline divided into increments to allow schedule to move more quickly. Gary shared the drawing for the San Marcos High School. Quarry site for another school site. Also we need another middle school. San Elijo Elementary School the road is being widened and adding six portables. Rob and Gary discussed the bond process. Current members serve a two year term. No member can serve more than four years in a row. Financing timeline –we are on target. Have cash to build interim.

10.0 DISCUSSION AND POSSIBLE ACTION(S) ON CITIZENS’ OVERSIGHT COMMITTEE ELECTION OF OFFICERS

Election of officers –President or Chair Person
Vice President or Vice Chair Person
Clerk or Secretary

11.0 DISCUSSION AND POSSIBLE ACTION RELATIVE TO PROPOSED COMMITTEE MEETING SCHEDULE FOR 2011

The next meeting of the Citizens’ Oversight Committee will take place on Thursday, July 14, 2011 at 6:00 p.m.in the Business Services Conference Room of the North County Regional Education Center, 255 Pico Avenue, San Marcos, CA 90269

12.0 COMMENTS FROM COMMITTEE MEMBERS

- Official Statement
- Identify any specifically desired discussion topics for future Committee meetings
- Master Schedule
- Bond draws
- 8 year Program
- Site Diagrams

13.0 ADJOURNMENT

Gary Hamels adjourned the meeting at 7:26 p.m.

Date Minutes of April 14, 2011 Adopted: _____

Signature of Assistant Superintendent
Business Services _____